DIVINE HAPPY SCHOOL

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Dear Parents/Guardians

We are about to start the new academic session 2023-24. The current academic year is soon ending, and on a pleasant note. We are glad to see students and teachers coming back to usual ways of learning after a long hiatus due to COVID-19. All academic and extra-curricular activities have resumed in full swing to make sure we are able to **cover the gap in learning.** Our teachers are **fully committed to ensure that we can provide students with all necessary support and guidance for their overall development.**

Our results in CBSE Board exams of Class XII and X clearly speak about our ability to **deliver excellent results even amidst the difficulties of a pandemic.** We would like to congratulate Suryansh and Rudra Singh who are **toppers in the Board exams of XII and X with 95% and 97.2% respectively.** We had **5 students scoring more than 95%** and **17 students scoring more than 90% in Board exams,** while 3 students also delivered a **perfect 100 score in one or more subjects.** We are pleased to see our students performing well in the examinations and thank the parents and guardians for their support to achieve excellent results. Our students have also secured positions at district and state level competitions like **National Science Congress, INTACH Quiz and Science Olympiads.** We encourage all students to continue to participate actively in academic and extra-curricular activities for a **rounded development of personality** and congratulate everyone who has helped win laurels for the school.

A fresh new year is once again at our doorstep. We look forward to a brighter beginning and wish everyone a blissful and magnificent year ahead. The school will **continue to invest in infrastructure, technology, and capabilities to future-proof education,** some of which will be seen immediately in the upcoming academic session. We are committed to continue initiatives that will help us emerge as a **front-runner in overall quality of education** and **take our school to the pole position.**

ADMISSION PROCEDURE FOR THE SESSION 2023 – 2024

1. Admission for classes **Nursery – VI** will start from **15 December 2022. Admission form and prospectus** are available in the school office during working hours on payment of Rs. 500. We do not have vacant seats and will be unable to accept admission for classes VII onwards.
2. **Admission test** for Std. I to Std. VI will be held on **every Saturday from 17 December 2022 to 30 April 2023** from 10:00 am to 11:30 am. **Selection list** will be displayed on the Notice Board after three days on Tuesday, followed by admission process.
3. **Minimum age** for **students in** Nursery class is 3+ years on **1 April 2023**. Please bring original and one photocopy of the following at time of admission. Original will be returned after verification.
   - Two passport size photographs
   - Birth certificate / Aadhar Card
   - Caste Certificate (if applicable)
   - Transfer Certificate (from Class III onwards)
   - Report card from previous school (Class I onwards)
4. **<u>No change in the name (including spelling) and date of birth will be entertained after admission</u>.** Please do not make changes in documents like Aadhar Card or PAN card to avoid conflict during registration for Board examinations.
5. **Students of this school cannot opt for admission test to take re-admission in the next class without appearing for exams. Those who wish to take transfer certificate can do so after clearing the outstanding dues till date.**
6. **New session will tentatively start from 3rd April, 2023.** We request you to clear fees of April 2023 by 21 April and confirm your acceptance to continue in new academic session. After 21st April, name of defaulters will be struck off the rolls and Rs. 1800/- (Nursery to X) & Rs. 2800/- (for Class XII) will be charged as re-admission fee.

FEES STRUCTURE

Fee Head	Nursery – II	III – V	VI – VIII	IX – X	XI – XII
Admission Fees	Rs. 1800 (For new admission only)				Rs. 2800 (XI only)
Tuition Fees (per month)	Rs. 1650	Rs. 1700	Rs. 1800	Rs. 1900	Base (all): Rs. 3000 Science: + Rs. 300 Computer: + Rs. 200
Annual Fees (per year)	Rs. 2800	Rs. 2800	Rs. 2900	Rs. 3000	Rs. 4000
Transport Fees (per month)	Rs. 900 (Not applicable for month of June for summer vacations)				
Late Fees	Rs. 100 (after due date & will be in multiple every month)				

7. We strongly encourage parents to **pay school fees online** through eConnect mobile app. About 60% of our parents have already started using the mobile app, we encourage others also to **make use of the facility to avoid queues and rush at bank counters.**
   - **Jupsoft Econnect:** Refer: **https://dhsbgp.com/** Use *Student Login* link on Online section of the school website
   - **PayTM:** We will soon be **discontinuing the PayTM portal in new academic session.** All parents are requested to **start using eConnect mobile app or website** for. The app also provides other details like school notices, communication notifications, fee details.
8. Students must report to the school atleast 5 minutes before the assembly bell rings. Please note the standard reporting time below:
   - Day classes: 7:55am
   - Morning classes: 6:55am
   - In case there are any changes based on Government advisories, students will be informed timely and are expected to strictly adhere to the guidelines
9. **Book list and sale of books will be announced in last week of March 2023.** Please make sure you purchase the school diary and collect the fees booklet along with the books.

We request you not to transfer any fees directly into school's bank account through NEFT/UPI because it cannot be tracked against student admission number. Also, we ask you to make cash payments only in specified bank branches as we do not have tie-ups with any other bank branches. We will be unable to accept requests to accommodate such payments as they will not be traceable.

(Anita Pandey)
PRINCIPAL

Date: - 10 December 2022

IMPORTANT RULES, REGULATIONS AND GUIDELINES

Please go through the **school prospectus and diary** and understand the school rules and regulations. The school puts a very strong emphasis on discipline. A list of key guidelines is provided below:

1. All students must come to school in proper school uniform on time. The school gates will be closed sharp after school bell and late comers will not be allowed entry inside the school. They will be asked to go back home at their own risk.
2. Students must not carry mobile phones, earphones, music players or any other precious and unnecessary items to school. Such items, if found, will be confiscated by the school and appropriate disciplinary action will be taken against the student.
3. All students must maintain the school diary and bring it to school daily. Any instructions, feedback, complaints, etc will be reported in the school diary. Parents/guardians must go through the diary regularly and countersign against remarks made by the teachers.
4. Students will not be allowed to go back home in the middle of classes. Only under exceptional medical circumstances, the parents/guardians will be called by the school to pick up their wards.
5. All parents are requested to maintain their correct mobile number in school diary and in school records. The school will make calls to parents under emergency circumstances only, so please make sure that the number provided belongs to you (and not by the student) and attend the calls.
6. We have now discontinued sending SMS based on updated government/TRAI regulations. The school regularly sends communication through the mobile application only, so please do not change your phone or mobile numbers, as you will be unable to get any communication from the school. Please make sure you have Jupsoft eConnect mobile app installed for receiving such communications.
7. All students and parents are directed to maintain polite behavior with everyone in the school. Any acts of using foul language, violence, impersonation, teasing, inappropriate dressing, damage to school property or any other form of indiscipline will be dealt seriously and may result in appropriate penalty including termination of student from school.
8. All parents/guardians are requested to ensure that they make adequate/appropriate arrangements to pick-up and drop their wards to and from the school. The school is not responsible for activities performed by students outside the school campus so it is imperative that parents take adequate responsibility.
9. All parents/guardians should drop their wards to school not earlier than 30 minutes in morning and pick them back no later than 15 minutes after school.
10. Parent-teacher meetings are organized by the school after mid-term and annual examinations. We expect parents/guardians to attend these meetings with teachers to understand the progress of their wards.
11. Parents can visit the school office counters for general questions. Meetings with teachers will be organized only during parent-teacher meetings, and with principal on appointment basis only.
12. School fees will not be accepted at the office counter. We strongly encourage everyone to make payment using online methods, or deposit payments at the specified bank counters only.
13. We request you to maintain regularity in paying school fees. Please make the payment before the due dates to avoid late fine. The school reserves the right to strike off students whose dues is delayed by more than 4 months.

CALENDER FOR THE SESSION 2023 – 2024

2023	
Makar Sankranti	14 January (School Closed)
Admission test for new students	Every Saturday: 17 Dec 2022 to 29 April 2023
Class Test (Part of Periodic Test 2) *25 Marks*	19 – 24 January
Republic Day and Basant Panchami	26 January
Last fee collection day of Feb (including fees of March)	15 February
Mahashivratri	18 February (School Closed)
Annual Examination (2022 – 23) *80 Marks*	25 February – 4 March
Holi	7 - 9 March (School Closed)
Result	25 March
New Session (2023 – 24)	3 April (Day class begins)
Ambedkar Jayanti	14 April (School Closed)
Last fee collection day of April (along with annual fees)	21 April
Eid-Ul-Fitr	22 April (School Closed)
Class Test 1 (Part of Periodic Test 1) *25 Marks*	8 – 12 May
Summer Holidays	22 May to 18 June
Eid-Ul-Zuha	29 June
Last fee collection day of June	30 June
1st Periodic Assessment *(50 marks)*	7 – 14 July
Muharram	29 July (School Closed)
Independence Day	15 August
Class Test 2 (Part of Periodic Test 1) *25 Marks*	21 – 26 August
Rakshabandhan	30 August (School Closed)
Teacher's Facilitation Workshop	5 September (Classes suspended)
Janmashtami	7 September (School Closed)
Last fee collection day of September	15 September
Mid Term Examination *80 marks*	23 – 30 September
Gandhi Jayanti	2 October (School Closed)
Result and Parent-Teacher Meeting	17 October
Durga Puja	18 – 25 October (School Closed)
Class Test 3 (Part of Periodic Test 2) *25 Marks*	6 – 10 November
Diwali & Chath	12 – 19 November (School Closed)
Gurunanak Birthday	27 November (School Closed)
Last date of fee collection (Till December 2022)	9 December
2nd Periodic Assessment *50 marks*	15 – 22 December
Christmas and winter vacations	25 December – 1 January
2024	
Makar Sankranti	15 January (School Closed)
Admission test for new students	Every Saturday from 16 December to 27 April
Class Test 4 (Part of Periodic Test 2) *25 Marks*	15 – 24 January
Republic Day	26 January
Basant Panchami	14 February (School Closed)
Mahashivratri	8 March (School Closed)
Last date of fee collection (Till March 2023)	29 February
Annual Examination (2023 – 24) *80 marks*	4 – 11 March
Holi	25 – 26 March (School Closed)
Result and Parent-Teacher Meeting	23 March
New session starts	8 April

Date of holidays and examination may be changed according to local festival celebration, CBSE Board Examinations or at Principal's discretion.